

VILLAGE OF
BETHALTO DECK
BUILDING PERMIT
APPLICATION AND
INFORMATION



Village of Bethalto
Zoning Department
213 N. Prairie Street
Bethalto, IL 62010
Office 618-377-7697 – Fax 618-377-5264
e-mail: rmersinger@bethalto.com

VILLAGE OF BETHALTO DECK BUILDING PERMIT INFORMATION / REQUIREMENTS

I. APPLICATION REQUIREMENTS

1. GENERAL APPLICATION REQUIREMENTS

A building permit application must be completed by including information regarding the proposed project. Some of the information required includes the following: permanent parcel i.d. number; owners name, address and phone number; contractors name, address and phone number; license number for plumber, and roofing contractor; name of the utility company. Building Permits in the Village of Bethalto expire 18 months after they are issued.

If in a subdivision with subdivision restrictions, a copy must accompany the application.

A plot plan must be provided indicating the precise dimensions of the property and the approximate location of existing structures and proposed structures. It is the owner's responsibility to verify exact property lines during construction to assure that set back requirements are met. The drawing must be made to scale.

2. HOURS OF OPERATION

Our office hours are from 8:00 a.m. to 5:00 p.m. building permit applications and zoning applications are accepted between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

II. GENERAL BUILDING REQUIREMENTS

1. BUILDING CODE

Village of Bethalto has adopted the following codes for Residential Structures:

- *INTERNATINOAL BUIDLING CODE 2003 EDITION*
- *INTERNATIONAL RESIDENTIAL BUILDING CODE 2003 EDITION*
- *INTERNATIONAL ENERGY CONSERVATION CODE 2003 EDITION*
- *INTERNATIONAL FIRE CODE 2003 EDITION*
- *INTERNATIONAL FUEL GAS CODE 2003 EDITION.*
- *INTERNATIONAL MECHANICAL CODE 2003 EDITION*
- *INTERNATIONAL PROPERTY MAINTNEANCE CODE 2003 EDITION*
- *NFPA 101 LIFE SAFETY CODE 2000 EDITION*
- *NFPA 70 NATIONAL ELECTRICAL CODE 2002 EDITION*
- *ILLINOIS PLUMBING CODE 1998*
- *INLLINOIS ACESSIBILITY CODE*
- *SOUND DEADENING WALL DETAIL AND OTHER REQUIREMENTS FOR ATTAINMENT OF SOUND TRANSMISSIONS CLASS (STC) RATING OF 57 OR GRATER*

The codes, as well as all of their referenced supplemental codes shall be utilized for all building in addition to the requirements set forth in this document.



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2. EROSION CONTROL

The Village of Bethalto has adopted a storm water and erosion control ordinance. All applicants of a building permit must demonstrate that the regulations for erosion control are met.

3. BUILDING PERMIT POSTING ON PREMESIS

Once the Village of Bethalto approves and issues the building permit, the permit will be issued to the contractor / agent who filled out the permit. The permit contains permit number, location of project and it contains an inspector checklist. This permit card must be in a highly visible location and must be protected from the elements. During each inspection the inspector will sign off on the inspection. **All inspections must be completed prior to the Final Building inspection.** After the final inspection the building inspector will take the permit card with them, and then a certificate of occupancy will be issued.



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**VILLAGE OF BETHALTO
BUILDING AND ZONING FEE SCHEDULE**

ZONING FEES

Special use permit		\$100.00	
	Additional fees	\$2.00	Per letter to notify adjoining property owners
Mobile Home Parks		\$50.00	Annually
Re-zoning		\$100.00	
	Additional fees	\$2.00	Per letter to notify adjoining property owners
Signs			
	Temporary Sign	\$20.00	
	1 - 100 SQ FT	\$30.00	
	101 - 200 SQ FT	\$40.00	
	201 - 300 SQ FT	\$50.00	
Moving a Residence			
	Permit fee	\$50.00	
	Route designation fee	\$50.00	
	Speed limit and weight limit signs removed	\$50.00	
	Stop sign and street sign removal	\$50.00	
	Police escort fee	\$30.00	per hour fee minimum 4hrs
	Movement of any sign not requested	\$100.00	



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BUILDING FEES

RESIDENTIAL NEW PERMITS

Minimum	\$125.00	Plus the following if applicable
Decks and porches	\$75.00	
Electrical	\$50.00	
Plumbing	\$50.00	

New Home Construction

Living SQ FT	X \$.67	
Finished basement SQ FT	X\$.40	
Unfinished basement	X\$.20	
Garage	X\$.20	
Total of above	X75X.006=	Total Permit Cost

Residential Renovation Permits

Cost of renovation	X1.06X.006
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COMMERCIAL / INDUSTRIAL PERMITS

Minimum	\$250.00	Plus the following
Electric	\$75.00	plus \$.35 per amp

New Commercial / Industrial

Total SQ FT X Construction Cost from 1999 BOCA construction factor chart	X75X.006	Plus any additional fees (fire, plan review)
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Commercial / Industrial Renovation Permits

Cost of renovation	X1.06 X .006
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Re-Construction Permits

Minimum	\$6.00 per 100 SQ FT of Floor Space \$75.00
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FIRE PROTECTION SYSTEMS

Sprinkler Systems	\$14.00	
Over 9 Sprinkler heads	\$0.70	per head
Fire Suppression Systems	\$35.00	
Additional suppression systems	\$25.00	

ELECTRICAL

ELECTRICAL UPGRADES / REPAIRS

Single family dwellings	\$50.00	
Multifamily dwellings	\$50.00	per unit
Non-residential	\$75.00	plus \$.35 per amp
Garages / Sheds	\$25.00	
Mobile home court	\$15.00	per pad
Minimum	\$25.00	

PLUMBING

PLUMBING UPGRADES / REPAIRS

Single family dwellings	\$5.00	per fixture
Minimum	\$50.00	
Multifamily dwellings	\$5.00	per fixture
Minimum	\$50.00	
Non-residential	\$5.00	per fixture
Minimum	\$50.00	
Mobile home court	\$15.00	per pad
Minimum	\$25.00	

MECHANICAL INSPECTIONS

UPGRADES / REPAIRS

Single family	\$25.00	
Multi family	\$25.00	per unit
Non-residential	\$50.00	
Mobile home	\$25.00	
Garage / Shed	\$25.00	



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CONSTRUCTION SCHEDULE

The building inspection code of Bethalto is enforced by complete inspection of buildings as work is performed. Builders are responsible for contacting the Inspectors at the times outlined below.

ZONING ADMINISTRATOR, Richard Mersinger, has approval over all permits. Should there be zoning questions, he should be contacted at 377-7697 or 978-7697.

BUILDING INSPECTOR: Call Lee Friedel, at 977-4429 to notify him: **(24 Hour Notice)**

1. The day work is to start.
2. Before any footings are poured, then every pour thereafter.
3. Before any piers or pilings are poured.
4. Before any rock or sand-fill in a garage or basement floor.
5. Before any back-fill of rock or sand.
6. Framing Inspection
7. Drywall – plaster board inspection (before taping or 1st coat of drywall).
8. Final – do not occupy building before final inspection for occupancy permit.

Periodic inspections will be made at discretion of Inspector as work progresses. Builders are expected to comply with this procedure.

ELECTRICAL INSPECTOR: Call Larry Carr at 377-0222 for inspection. **(24 Hour Notice)**

Inspection shall be made in three steps:

1. Before drywall is applied.
2. After all joints are made up.
3. Upon completion of work.

Richard Mersinger
ZONING ADMINISTRATOR

NOTE: ALL CONSTRUCTION WASTE MUST BE REMOVED FROM JOB SITE, NO BURYING OR BURNING IS PERMITTED.



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FLOOR PLAN: INDICATE ROOM ARRANGEMENT AND SIZE OF ROOMS: INDICATE LOCATION OF DOORS, WINDOWS AND DECKS; USE EXTERIOR DIMENSIONS. SET BACK FROM ALL PROPERTY LINES MUST BE INDICATED.

ALL DECKS (SQ FT) _____

HEIGHT TO PEAK OF ROOF _____

TOTAL SQUARE FEET _____

(*) IF YOU INDICATE ON YOUR PLANS THAT YOU ARE INSTALLING AN OPENING FOR ACCESS TO A DECK, THE DECK WILL HAVE TO BE INDICATED ON THE PLANS AND CONSTRUCTED AS PART OF THIS PERMIT. THIS DEPARTMENT WILL NOT PERMIT AN OPENING WITH PLANS LATER FOR A DECK.

“THE APPLICANT HEREBY CERTIFIES THAT NO WORK HAS BEGUN UPON THE PROPERTY AND THAT NONE SHALL BEGIN PRIOR TO THE ISSUANCE OF THE BUILDING PERMIT. AS A MINIMUM, THE PROJECT MUST COMPLY WITH THE REQUIREMENTS OF THE INTERNATIONAL RESIDENTIAL CODE 2003 BUILDING CODE, THE BASIC FIRE PREVENTION CODE, THE ILLINOIS PLUMBING CODE, THE NATIONAL ELECTRIC CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE, AND THE VILLAGE ZONING ORDINANCE.” (2005-08, REVISED 05/05).

DISCLAIMER: ANY AND ALL OSHA VIOLATIONS OBSERVED BY THE ZONING ADMINISTRATOR AND/OR INSPECTION STAFF WILL IMMEDIATELY NOTIFY OSHA OF SAID VIOLATIONS.

(APPLICANT'S INITIALS)

SIGNATURE OF OWNER OR APPLICANT



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VILLAGE OF BETHALTO PERMIT APPLICATION FORM

PERMIT #: _____ DATE _____ ZONING: _____

PARCEL NO. _____

911 ADDRESS _____ CONSTRUCTION COST _____

SUBDIVISION NAME _____

TYPE OF IMPROVEMENT _____

OWNER _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____

GEN. CONTRACTOR _____

ADDRESS _____

CITY/STATE/ ZIP _____

PHONE _____

UTILITY COMPANY _____

PLUMBER CONTRACTOR _____ LICENSE # _____

ROOFER _____ LICENSE # _____

SIGNATURE OF OWNER OR THE AUTHORIZED AGENT

PERMIT FEES

BLGD. FEES _____ ADDITION FEE _____

ELECTRICAL FEE _____ ACCESSORY BLGD. FEE _____

PLUMBING FEE _____ C OF O/COMPLETION FEE _____

REPAIR AND ALT. FEE _____

TOTAL FEES _____

Zoning Administrator



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THE FOLLOWING EROSION AND SEDIMENT CONTROL MEASURES AND INSPECTION PROCEDURES MUST BE FOLLOWED FOR RESIDENTIAL PERMITS:

Erosion and Sediment Control Measures:

1. Erosion and Sediment Control measures must be installed prior to the initial grading or clearing activity. All subsequent grading activities including rough and final grading also may not proceed unless erosion control measures have been installed.
2. All property lines adjacent to an improved tract of land, where water sheet flows off of the property, and all property lines adjacent to a street, must be seeded and mulched immediately after the initial grading or clearing. Temporary vegetation shall be established using the seeding rates in the attached brochure. The width of the seeding/mulching must be at least eight feet in width. Temporary vegetation must be established in these areas as soon as the seasonal weather permits. If cut and fill operations occur during a season not favorable for immediate establishment of permanent ground cover, a fast germinating annual such as rye grasses or sudan grasses shall be utilized to retard erosion. Where existing vegetation is not disturbed in sufficient width to prevent the release of sediment from the site, then temporary seeding and mulching will not be required in these locations. Siltation fences or straw bales must be properly installed in all areas where water sheet flows from the lot onto another piece of property or to a natural drainage way.
3. In areas where erosion siltation fencing or straw bales are not adequate due to the volume of rain water running through the location, other erosion control devices such as earth ridge diversion berms must be used.
4. Siltation and Erosion Control devices shall be installed following the attached diagrams
5. A temporary rockered driveway must be installed for vehicles entering and leaving the site. The rockered drive must be a minimum of 4 inches deep. All delivery and work vehicles must utilize the rockered area to avoid dirt and mud being tracked onto the street.
6. When dirt or mud has washed onto the street, it is the applicant's responsibility to immediately remove the dirt.
7. Erosion Control measures must be maintained. All building inspections will include an inspection of the erosion and sediment control measures. If the measures are not properly installed, or are not functioning, the building inspection will be denied. Continued failure to comply with these restrictions may result in a stop work order being placed on the construction activity.
8. When clearing and/or grading operations are completed or suspended for more than 30 days, all necessary precautions shall be taken to retain soil materials on site. Protective measures may be required by the Zoning Administrator such as permanent seeding, periodic wetting, mulching, or other suitable means.
9. Temporary siltation control measures (structural) shall not be removed until permanent final vegetation is established at a sufficient density to provide erosion control on the site.
10. Additional siltation control may be required as deemed necessary by the Village of Bethalto.



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VILLAGE OF BETHALTO BUILDING PERMIT SOIL AND EROSION PLAN

Description of proposed development: _____

Size of Site (Acres or S.F.): _____

Total Proposed Square Footage of Impervious Surface: _____

Total Proposed Square Footage of Land Disturbing Activity: _____

Is any portion of the land disturbing activity within 25 feet of a river, lake, pond, stream, sinkhole, or wetland? _____

Zoning Classification: _____

Brief Description of Proposed Sediment and Erosion Control System: _____

SIGNATURE OF OWNER OR THE AUTHORIZED AGENT

DATE